



PRIVACY POLICY

1 Purpose

- 1.1 DTI Group Ltd (“DTI” or “Company”) and its controlled entities are committed to respecting the privacy of personal information.
- 1.2 The *Privacy Act 1998* (Cth) (“Privacy Act”) regulates the way the Company collects, uses, disposes, keeps secure and gives people access to their personal information.
- 1.3 The Company is bound by the Australian Privacy Principles in the Privacy Act, as well as other applicable laws and regulations affecting personal information, including the *Corporations Act 2001* (Cth) (“Corporations Act”) and ASX Settlement Operating Rules.
- 1.4 This Privacy Policy outlines how DTI manages personal information and describes generally the sorts of personal information held and for what purposes, how that information is collected, stored, used and disclosed.

2 Collection of Personal Information

- 2.1 DTI collects personal information about security holders which may include names, address details, telephone and mobile telephone numbers, security holding balances, tax file numbers, bank account details and email addresses.
- 2.2 DTI collects personal information from:
 - (a) application forms, securities transfer forms, written communications or from verbal contact
 - (b) the Company’s website
 - (c) the Australian Securities Exchange.

3 Use of Personal Information

- 3.1 The Company collects, holds and uses personal information in order to administer security holdings in the Company including:
 - (a) setting up and maintaining a register of security holders in accordance with the Corporations Act
 - (b) communicating with security holders, such as sending annual reports, notices of meetings and other documents which the Company wishes to send to security holders
 - (c) paying dividends
 - (d) complying with its legal and regulatory obligations.

3.2 The Company will only use personal information for the purpose for which it has been provided. DTI may disclose personal information to certain third parties. The types of third parties that may be provided with personal financial information are:

- (a) a security holder's financial advisor or broker (other than your tax file number information) in connection with services provided to the security holder by the financial advisor or broker
- (b) government, regulatory authorities or other people when permitted or required by law, such as the Australian Securities and Investment Commission, or people inspecting the share registrar in accordance with the Corporations Act
- (c) ASX Limited
- (d) in certain circumstances and with the safeguards to respect your privacy, potential or actual purchasers of an interest in the Company or the Company's business or any part thereof.

4 Disclosure of Personal Information

4.1 Personal information may be provided to the Company's agents and service providers on the basis that such information is dealt with in accordance with the Company's directions.

4.2 The types of agents and service providers that may be provided with personal information and the circumstances in which personal information may be disclosed are:

- (a) the share registrar for ongoing administration of the share register
- (b) printers and mailing houses for the purposes of preparation and distribution of documents to security holders and for handling mail
- (c) professional service providers such as lawyers, accountants, auditors and other professional advisors for the purpose of administering and advising on the security holdings and for any associated actions
- (d) other companies where DTI believes it is more efficient to outsource services or functions to those companies.

5 Storage and Security of Personal Information

5.1 DTI is committed to keeping personal information secure.

5.2 Personal information may be stored in paper form or electronically in the systems of the Company, its agents and service providers. Reasonable precautions will be used to protect the personal information from loss, misuse interference, unauthorised access or modification disclosure including:

- (a) maintaining computer and network security including through the use of firewalls and other security measures
- (b) appropriate staff training.

6 Access to Personal Information

6.1 Security holders have the right to gain access to their personal information, held by or on behalf of the Company, subject to certain exemptions under the law.

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6.2 Security holders may be charged a reasonable fee in order to gain access to their personal information.

LAST REVIEWED: August 2016